



PROJECT EXCELLENCE AWARD ENTRY GUIDELINES

Purpose

The purpose of this award is to recognize projects that have demonstrated design and/or construction excellence in the area of coastal, oceans, ports and harbors, or rivers. Projects should demonstrate significant achievement through design or construction concepts, use of new or existing analytical techniques, use of new or existing technology, adaptive re-use of existing features or infra-structure, or methods to minimize environmental impacts within the affected region or area.

It is not intended that the project size (dimensional size or construction cost) be a significant criteria for selection of the award winner. The governing criteria for award selection should emphasize design excellence and innovation as well as innovative techniques for the construction of projects related to the practice area of coastal, oceans, ports and harbors, and rivers.

Award Eligibility

Any project that meets the requirements for the Coasts, Oceans, Ports, and Rivers Institute Project Excellence Award may be submitted for consideration. The following will be the minimum requirements:

1. The project required a design solution directly related to the practice areas of coastal, ocean, port and harbor, or river engineering.
2. The project was constructed based upon a design solution directly related to the practice areas of coastal, ocean, port and harbor, or river engineering.
3. The construction of the project was completed within 3 years of the year for which the application is submitted.
4. A letter of recommendation from the owner, client, or end-user is provided with the application. The award nomination does not need to be made by the owner, client or end-user.
5. The award application is completed in its entirety.
6. The award application is submitted for consideration in accordance with the advertised award schedule.

Award Judging

The award judging committee will be comprised of individuals who are experienced with design, construction, and regulation within the area of coastal, oceans, ports, or rivers. The COPRI Governing Board will appoint committee members with the following disciplines or areas of expertise represented:

1. Design and/or planning.
2. Construction.
3. Academia.
4. Government agencies directly responsible for the design, administration, and/or regulation of coast, oceans, ports, or rivers facilities.
5. Other individuals who represent the interests of the public within the areas of coast, oceans, ports, or rivers.

Each application will be judged and scored according to a numerical format. The scoring will be based on the following areas:

1. Design methodology with emphasis on use of new or innovative technology.
2. Design of a system or component that fits within a complete system representing resilience, robustness, and redundancy.
3. Analytical techniques or methodologies with emphasis on use of new or innovative technology.
4. Construction methodology with emphasis on use of new or innovative technology.
5. Creative or adaptive re-use of existing features or infra-structure.
6. Satisfying the stated project goals and/or revised project goals if changed during the course of design or construction.
7. Employing design or construction techniques that minimize impacts on the surrounding environmental region or area.
8. Enhancements to the environment resulting from the implementation of the project.

Applications

The application will be written in English and submitted on the official nomination form. The application should be clear and concise so that the information can be readily reviewed by the judges in a timely manner and so that each application can be judged fairly and effectively. The application should consist of information necessary for judging the suitability of each applicant against the award criteria. Photographic, illustrative, and audio-visual presentations of the project would be acceptable but not required for judging of the application. All photographic and illustrative attachments to the application should be in 8 ½" x 11" or 11" x 17" format and clearly identified to describe the content displayed. The application will be limited to a total page count of 20 pages (double spaced with the font no smaller than Times Roman 10) with a maximum of 5 pages of narrative and 15 pages of photographic or illustrative depictions of the project. Audio-visual representations of the project will be limited to 20 minutes with appropriate verbal narrative provided where applicable.

The form of the application (see attached Official Nomination Form) will be a narrative providing information to identify the designer, constructor, owner or user, participating regulatory agencies, a complete description of the project including the intent of the project, location of the project, project type, project geometric size, project construction costs, project goals, duration of design and construction, and results of pre-construction and post construction project monitoring (if any). A letter of recommendation from the owner, client, or end-user for the completed project will be submitted with the nomination.

The COPRI Project Excellence Award Official Nomination Form and the letter of recommendation from the owner, client, or end-user will not count against the page count limit of 20 pages.

Each submittal will consist of one original application and five copies. The original application will have original signatures in all signature blocks and the original letter of recommendation from the owner, client, or end-user.

All materials submitted will become the property of COPRI and may be publicly distributed. All entrants agree to provide any information, upon request, to be used by the press or in promotion of the award.

**COASTS, OCEANS, PORTS AND RIVERS INSTITUTE
PROJECT EXCELLENCE AWARD
OFFICIAL NOMINATION FORM**

(The official nomination form and letter of recommendation will not count against the page limitations stated in the Entry Guidelines. Enclose additional pages if extra space is needed to complete the nomination form.)

General Information

Please supply all information requested below, and follow the entry format as described. All information must be completed/included or nomination will not be considered.

Each entry must meet COPRI Project Excellence Award requirements to be considered. Entries should follow entry format and preparation guidelines stated in the Entry Guidelines.

Each nomination submittal shall consist of one original application and five copies.

Entries due: April 1, 2008.

Send to: ASCE
Attn: COPRI Project Excellence Award
1801 Alexander Bell Drive
Reston, VA 20191-4400

Application Information

1. Project Information.

a) Project name: _____

b) Project location: _____

c) Completion date: _____

d) Name and address of Entrant:

Submitted by _____

Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Signature _____ Date _____

e) Name and address of project owner(s):

Project owner _____
Contact person _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Email _____

f) Name and address of all firm(s) responsible for the design of the project:

Design Firm _____
Contact person _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Email _____

g) Name and address of all contractor(s) responsible for construction of the project:

Construction Firm _____
Contact person _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Email _____

Construction Firm _____
Contact person _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Email _____

h) Name and address of all sub-contractor(s) responsible for construction of the project:

Sub-Contracting Firm _____
Contact person _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Email _____

Sub-Contracting Firm _____
Contact person _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Email _____

c) Duration of construction: _____

d) Project geometric size: _____

e) Project construction cost: _____

3. Provide the following information in narrative format (limited to 5 pages):

- a) Describe the design methods employed and identify specific innovations employed during design.
- b) Describe the analytical methods employed and identify specific innovations employed during analysis.
- c) Describe the construction methods employed and identify specific innovations employed during construction.
- d) Describe specific design or construction techniques that minimized impacts to the surrounding environmental region or area.
- e) Describe any adaptive re-use of existing features or infra-structure employed during the design or construction of the project.
- f) Describe the pre- and post construction monitoring methods employed and any results.
- g) Describe the resilience, robustness, and redundancy of the system or component that fits within a complete system.
- h) Describe specific enhancements to the environment resulting from the implementation of the project.

4. Additional information that may be submitted with the application (limited to 15 pages and 1 audio-visual presentation CD or DVD):

- a) Illustrations of the intended design.
- b) Photographs of the project before, during, and after construction.
- c) Audio-visual presentation of the project before, during, and after construction.